

2009-2010 ENGINEERING FACULTY COUNCIL (EFC) FINAL REPORT

Prepared by Allan Guymon

May 2, 2008

EFC Membership: A. Guymon (chair), N. Grosland (secretary), S. Reddy, K.K. Choi, and D. Lee

1. The EFC met a total of 24 times during the academic year 2007-2008. The major activities of the EFC, listed not in a particular order, are as follows.
2. Supervised the election of an EFC member to replace Professor R. Valentine and a Faculty Secretary for terms starting in Fall 2009.
3. Drafted charges for and appointed new members to fill openings on the four standing EFC committees: Curriculum, Information Technology, Promotion & Tenure, and Teaching committees.
4. Met with each standing EFC committee separately to discuss charges and answer questions.
5. Approved the College of Engineering (CoE) voting faculty list for the academic year (AY) 2009-2010.
6. Arranged for CoE faculty meetings in November 2009, December 2009, and May 2010.
7. Presented Curriculum Committee motion relating to prerequisites for 59:009 in November 2009 COE faculty meeting.
8. Discussed budget items with Dean Butler and gave input regarding budget decreases and priorities.
9. Conducted the Faculty Perception of Administrators review for Professors Larry Weber, Keri Hornbuckle, and David Murhammer.
10. Consulted with Dean Butler regarding the composition of the Dean's Advisory Promotion and Tenure Committee.
11. Organized Budget Forums with Dean Butler and faculty to discuss budget related matters.
12. Reviewed and approved interim and final reports from all four standing committees.

13. Discussed post-tenure review process which has resulted in a motion to be presented in May 2010 COE faculty meeting.
14. Reviewed motion relating to potential Pharmaceutical Engineering and Science Degree proposed by the Curriculum Committee. This motion will be presented at the May 2010 faculty meeting.
15. Discussed future of and changes in Engineering Design and Prototype Center with Dean Scranton.
16. Filled open positions for AY 2011-12 on standing committees.
17. Supervised the election of three new EFC members and the Faculty Secretary for AY 2011-12.
18. Created agendas for all CoE faculty meetings.