

2008-2009 ENGINEERING FACULTY COUNCIL (EFC) FINAL REPORT
Prepared by Richard L. Valentine

May 12, 2009

EFC Membership: R. Valentine (chair), A. Guymon, S. Reddy, and K.K. Choi (secretary) and Nicole Grosland.

The EFC met a total of 25 times during the academic year 2008-2009. The major activities of the EFC, listed not in a particular order, are as follows:

1. Supervised the election of an EFC member to replace Professor M. Raghavan.
2. Solicited the faculty for suggested charges for the four EFC standing committees.
3. Drafted charges for and appointed new members to fill openings on the four standing EFC committees: Curriculum, Information Technology, Promotion & Tenure, and Teaching committees.
4. Updated the EFC website.
5. Approved the College of Engineering (CoE) voting faculty list for the academic year (AY) 2008-09.
6. Consulted with Dean Butler on conflicting policies in the college and university documents regarding post tenure peer review procedures for Tenured Full and Associate Professors.
7. Met with Michael O'Hara, President of the Faculty Senate regarding issues of interest to the Colleges and Departments.
8. Met with Geb Thomas to discuss Information Technology charges.
9. Met with Doug Eltoft to discuss installation of a new wireless network.
10. Recommended a P&T voting procedure for absentee faculty based on the EFC interpretation of COE DCG policy. Essentially faculty may participate by conference call, and vote by designating a pre-arranged signed ballot as that containing the vote. In this way anonymity is maintained.
11. Endorsed a change in name of the Technological Entrepreneurship Certificate (TEC) to the Certificate to the Innovation Management Certificate. The new name suggested by the Curriculum Committee is currently under consideration by the College of Business.

12. Discussed with Dean Butler the need for the COE to develop a procedure for reappointment of directors of centers and institutes
13. Met with Provost Loh to discuss budget issues.
14. Appointed Biomedical Engineering student Rosalind Smith as a member of the Curriculum Committee.
15. Discussed budget reduction issues with Dean Butler multiple times.
16. Discussed the response rate to the ACE EASY and why it is decreasing. Suggested that Dean Butler send reminder email messages to all Engineering students at an appropriate time.
17. Reviewed and approved interim and final reports for all four standing committees.
18. Discussed and prepared motions for the end of semester faculty meeting in consultation with appropriate EFC Committee chairs
19. Created agenda for CoE faculty meetings.

Appendix A

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Some Recommendations for EFC Activities for 2009-2010

Prepared by R. Valentine

1. Continue to solicit Faculty suggestions for EFC Committee Charges.
2. Develop policy for evaluation of center and institute directors based on that for DEOs.
3. Consider modifying COE P&T policy to enhance Service. Perhaps change emphasis to Service and Stewardship to reflect who accrues benefits. Require faculty to list activities not simply memberships.
4. EFC should work with the EAC to further develop “Leap” related goals and policies.
5. Add charge to P&T committee to make a check list of P&T procedures that include and compare those in both the COE and the University.
6. Add a charge to the Teaching or Curriculum Committee to monitor all changes in teaching and student learning opportunities associated with budget reductions or other changes that could impact teaching and learning. Include impact on homework, laboratory activities, and other important elements of good teaching pedagogy.
7. Examine ways that the EFC can better interact with the faculty they represent (information and dialog both from the faculty as well as to the faculty). Note that this is not designed to supplant the existing EFC but enhance it. (For example, consider establishing an Engineering Faculty Senate-like body (EFS) in which all faculty are members. EFC members who are not administrators could constitute the EFC executive committee. This could be informal meetings of the whole group, perhaps several times a year but would have minutes)