

# COLLEGE OF ENGINEERING

## Faculty Meeting Minutes

### May 15, 2009

1. The meeting was called to order by Dean P.B. Butler at 2:00 p.m. in 2217 Seamans Center. In attendance were: Dean P.B. Butler, A.B. Scranton, K.B. Chandran, N. Grosland, M. Mackey, J.M. Reinhardt, D.G. Wilder, J. Jessop, D.W. Murhammer, D.G. Rethwisch, C.A. Guymon, E.E. Nuxoll, A.A. Bradley, W.E. Eichinger, H. Lee, A.J. Odgaard, G.F. Parkin, M.M. Scherer, R.L. Valentine, S. Rahmatalla, J.G. Kuhl, X. Wu, M. Garvin, L-D. Chen, J.D. Lee.
2. Approval of Minutes:  
A motion to approve the minutes of the December 16, 2008, meeting was approved, without amendment, by voice vote.
3. Approval of Candidates for Degrees:  
A motion to approve the list of candidates for degrees for the May 2009 commencement was approved by voice vote.
4. Old Business:  
None.
5. New Business:

- a. Faculty Committee Reports:

Note: Reports are available on the following website:

<http://www.engineering.uiowa.edu/faculty-minutes/>

- i. Curriculum Committee:

J. Jessop presented the committee's report and the work conducted during the 2008-2009 Academic Year.

There were no questions or comments following her summary to the report.

- ii. Information Technology Committee:

R. Valentine presented the report of this committee.

There was a question by M. Mackey regarding an update on previous discussions about email and central services. Dean Butler stressed the importance of this issue to the college and commented that the college should not be in business with services, whether it is email or wireless, that cost more and provide less service.

iii. Promotion and Tenure Committee:

J. Odgaard presented the report of this committee, which summarized the responses of this committee to the charges listed in their report.

There were no comments or questions.

iv. Teaching Committee:

A. Bradley presented the findings and the recommendations of this committee.

There were some questions and comments from the attending faculty regarding finding new techniques to increase students' response to the course surveys, and the possibility of returning to the paper-based approach. One comment that came from L-D. Chen was to use the icon website for this purpose, as the students have a wider timeframe in which to fill out their surveys. A. Bradley suggested using fewer questions in the survey, while D. Rethwisch recommended minimizing the TA survey. R. Valentine proposed a meeting to discuss this issue.

v. Engineering Faculty Council (EFC):

R. Valentine presented a summary of the major activities of this committee for the academic year 2008-2009.

Dean Butler thanked Rich for his service to the college.

b. Dean's Committee Report:

i. Lectures Committee

D. Wilder presented the lectures that have been provided to the campus during the 2008-2009 Academic Year.

Dean Butler encouraged the faculty to keep tracking outstanding people and inviting them for future lectures.

c. EFC Motions:

i. Motion I on Policy for DEO Substitution for P&T Participation:

There was a friendly discussion about changing the wording of this motion. The motion now reads:

The Promotion and Tenure Committee moves that when the DEO of a department cannot provide a review of a faculty member, a Departmental Consultant Group (DCG) is assembled in consultation with the Dean in the spring semester of the academic year before the review. At its first

meeting, the DCG will recommend, by vote, a member of the group to act as the DEO designate (acting in place of the DEO) for the particular promotion case at hand. The recommendation of the DEO designate will be subject to approval by the Dean and Provost. The DEO designate shall not participate in the DCG deliberations for the particular case. The DEO designate will handle all of the duties usually handled by the DEO, including providing communication and feedback to the faculty member being evaluated for promotion and/ or granting tenure, soliciting external letters of reference, etc. This process should be initiated in the spring semester the academic year before the review so the DEO designate is in place to handle the early stages of the review process.

The motion was approved by voice vote by the entire attending faculty.

ii. Motion II on a Course Substitution Policy for EPSI

There was a friendly discussion about changing the wording of this motion. The motion now reads:

The Curriculum Committee moves acceptance of the following EPSI substitution policy for advanced students:

- This EPSI substitution is available for “mature” students (i.e., students studying engineering after being in the workforce) with technical experience and for transfer students with engineering credits before their first fall semester in the UI College of Engineering.
- Eligible students may substitute a technical elective, as defined by their home department, for EPSI after they have written an acceptable summary of a technical team and problem solving/design experience that they have completed.
- The acceptability of the technical team and problem-solving/design experience will be determined by the EPSI core course coordinator.

The motion was approved by voice vote by the entire attending faculty.

iii. Motion III on Changing the Math Pre-requisite for 059:009 (Thermodynamics)

There were friendly discussions and concerns from the faculty about the potential effect of this motion on some courses.

The attending faculty voted and agreed on tabling this motion for future discussions.

iv. Motion IV on Elimination of EASY CGA for Core Courses:

There were friendly discussions and concerns from some of the attending faculty about the impact of the elimination of this survey and the possible alternative approaches that should be taken to substitute such a survey.

The motion was approved with 11 Yes and 6 No.

6. Announcements:

- a. The Dean encouraged the faculty to attend the graduation ceremony.
- b. Dean Butler gave an update on the budget status and encouraged the faculty to write proposals to increase the chance of the college getting more of the available UI ARRA funding.

7. Adjournment:

The meeting was adjourned at 3:50 p.m.

Respectfully submitted,

Salam Rahmatalla  
College of Engineering Faculty Secretary